

# Hardware & Malware Recovery

To be set

## Document information

| Item           | Value         | Meaning                                                                                   |
|----------------|---------------|-------------------------------------------------------------------------------------------|
| Unit           | UAC           | Unified Admission Coordination Unit                                                       |
| Area           | DR            | Backup and disaster recovery                                                              |
| Document type  | SOP           | Procedure: step-by-step actions                                                           |
| Number         | 01            | Sequence within the same unit, area and type                                              |
| Version        | None          | Planned                                                                                   |
| Classification | To be set     | Set by the owner at creation and checked at every review                                  |
| Owner          | To be set     | Responsible for this document                                                             |
| Next review    | To be set     | Every 6 months, and straight after any incident or major change that touches the document |
| JNCSF controls | To be set     | To be set                                                                                 |
| Document code  | UAC-DR-SOP-01 | Unit-Area-Type-Number. Never changes; the version is tracked separately                   |

## Approval

| Role        | Name · Position | Decision | Date & time | Signature | Signed file reference |
|-------------|-----------------|----------|-------------|-----------|-----------------------|
| Prepared by |                 |          |             |           |                       |
| Reviewed by |                 |          |             |           |                       |
| Approved by |                 |          |             |           |                       |

Signatures apply to a frozen PDF of one exact version. Decision is Approved or Returned with comments. Signed file reference is the version plus the SHA-256 fingerprint of the signed PDF.

## Revision history

| Version | Date | Change | By |
|---------|------|--------|----|
|---------|------|--------|----|

## Purpose & scope

This document is planned. Its content will be written later.

## Related documents